

Installing the Citrix Workspace (update from Citrix Receiver)

These instructions guide the user through the steps necessary to install/update your Citrix application. Once this new Citrix client application is installed, it will reside on EACH user's computer and will allow the application access via icons directly created on the desktop.

Step 1: Install new Workspace Citrix Client

At this point, the Citrix Workspace App will be installed. These instructions are best on using Chrome as the browser. Other browsers can be used but things may vary slightly.

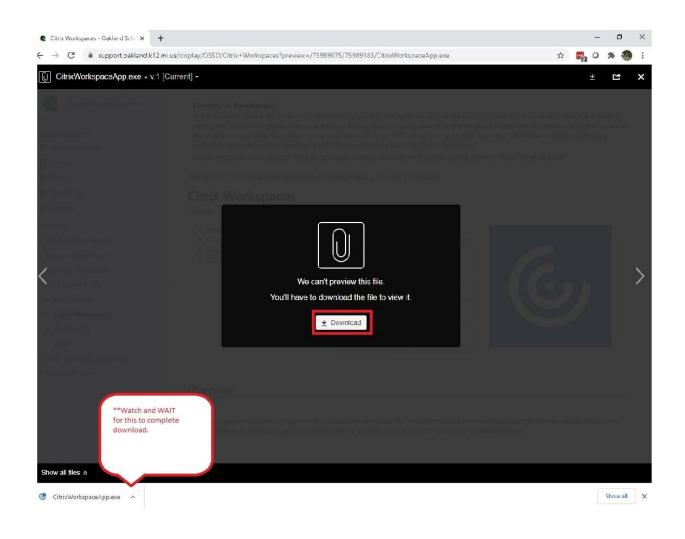
- 1. Go to: https://support.oakland.k12.mi.us/display/OSSD/Citrix+Workspaces
- 2. Click on: Workspace for Windows

eated by Matthew Leiterman, last modified on Jan 20, 20	21		
DownloadsOverview	Downloads		
Installation instructions Troubleshooting	Windows		
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	Mac	Workspace for Mac	
	Configuration	Workspace Configuration File	
	Cleanup Tool	Receiver Cleanup Utility	





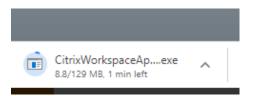
> A dark window will appear click on **Download.**



- > The Save As Window will appear.
- Find and click on **Downloads**.
- > Click Save

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Downloads		🐼 GoogleDriveFSSetup.exe	11/10/2020 9:48 AM	Application	232,520 KB	
		itrixWorkspaceApp.exe	3/27/2020 11:24 AM	Application	131,754 KB	
Music		EIE11_EN-US_MCM_WIN764.EXE	2/12/2020 2:00 PM	Application	56,709 KB	
Pictures		😽 X-GPD_5.469.9.0_PCL_x64.exe	3/5/2020 12:01 PM	Application	37,764 KB	
Videos		📙 fs9-setup.exe	11/20/2019 11:50	Application	35,085 KB	
🏣 Local Disk (C:)		🄄 python-3.8.1.exe	2/11/2020 4:52 PM	Application	25,827 KB	
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File name: CitrixWorkspace	Apple	(e				
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3. Click on the small box to OPEN after the download completes.



- 4. At the screen, 'Do you want to allow this app to make changes to your device?'
 - Click on YES

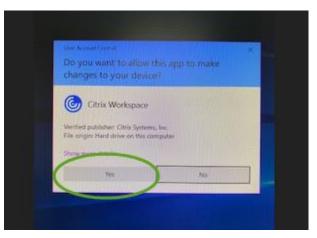
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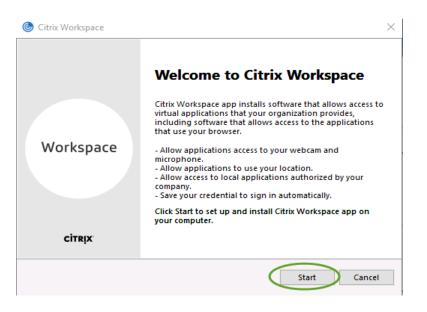
OaklandSchools







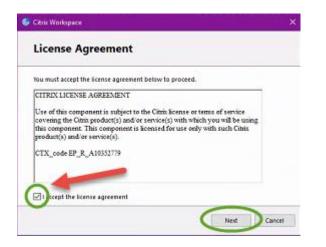
- 5. At the 'Welcome to Citrix Workspace' screen:
 - Click Start



- 6. At the License Agreement screen:
 - > Click on the box 'I accept license agreement'
 - > Then Click on Install







- 7 At the 'Enable Single Sign-on' screen:
 - > Do **<u>NOT</u>** check the **Enable single sign-on box**
 - Click on Next







- 8 At the App Protection screen:
 - > Do <u>NOT</u> check the box 'Enable app protection'
 - > Click on Install

🎯 Citrix Workspace	×
App protection	
Enable this option to prevent screen captures of the app protect it from keylogging malware. Do NOT cl this bo Enable app protection Warning: You cannot disable this feature after you enable	neck x.
disable it, you must uninstall Citrix Workspace app. For more information, contact your system administrator.	
	istall Cancel





> The following installation dialog box will appear:



- 9 Once the install has completed, the following dialog box will appear:
 - Click on Finish



10 If you receive the following message

Click on YES





Step 2: Configure WorkSpace Application

1. Click on the **Workspace Configuration File** (see below)

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CheckPoint VPN	Overview		
> Cisco Webex			
Citrix Workspaces	Citrix Workenaco is a digital workenaco coftwaro platform d	leveloped by Citrix Systems that allows multiple users to remotely	access and operate Missocoft Windows decktops running in
 Windows 10 	a datacenter or a public or private cloud, via devices located		access and operate microsoft windows desktops furning in
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2. Click on **Download**

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- 3. You will be re-directed to this screen:
 - > Find and click on **Desktop** AND do **<u>NOT</u> change File Name**
 - > Click SAVE

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File name: receiverconfig							-
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- 4. At the main XenApp screen:
 - > Click on the small "Receiver Config" executable box (bottom lower left corner)

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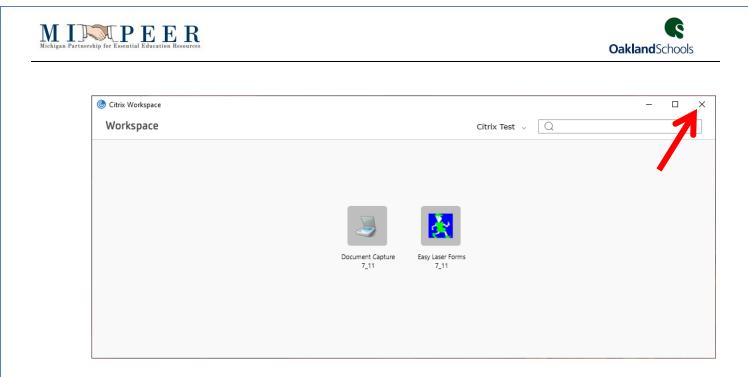
- 5. When the following screen appears, 'Do you want to add "XenAppStore" provided by "Oakland Schools"?'
 - Click Add

🌀 Citrix Wo	orkspace	×
	Do you want to add "XenAppStore" provided by "Oakland Schools"? You should only proceed if you trust Oakland Schools. Oakland Schools was verified by DigiCert Inc.	
<u>S</u> how de	etails Add Cance	I

- 6. Complete the following Sign On information:
 - Enter your Domain\User Name and Password
 (Example: apps\citrixtest)
 - Click LogOn

Citrix Workspace	×
User name: domainluser or user@domain.com	
Password:	
Log On Cancel	
Secure connection	

- 7. At this point, you will see the Citrix Workspace summary with the applications you have access to (example below):
 - Close this screen click on 'X'



You will now see the applications you have access to on your desktop and can run them directly from there.

- 8. Go to your desktop and confirm that the following icons are present:
 - Document Capture 7_11
 - Easy Laser Form 7_11