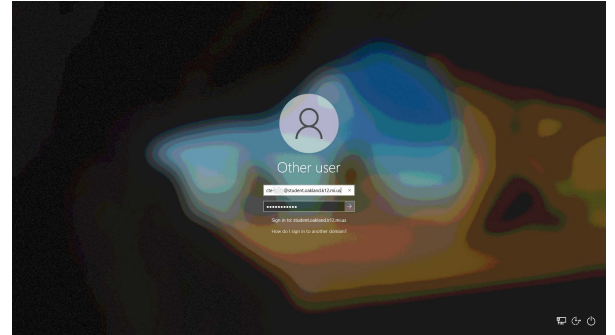
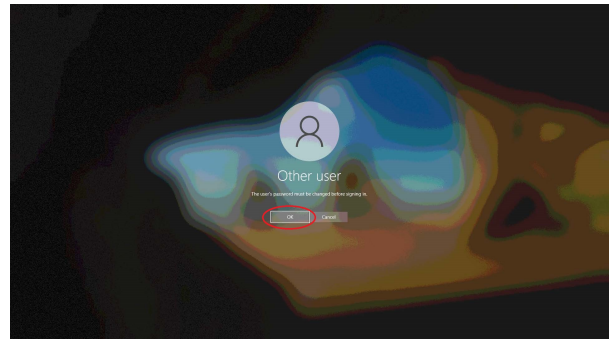


Windows Computer Password Change Process - On Campus

Step 1.) At the Login Screen Enter your OSTC username and Password.



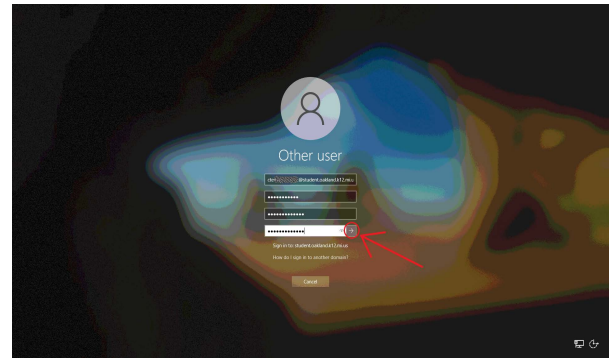
Step 2.) When prompted to change password click "OK."



Step 3.) At the Reset Password screen enter the new password then confirm the password. New Passphrase or Password must contain at least three of the following complexity categories:

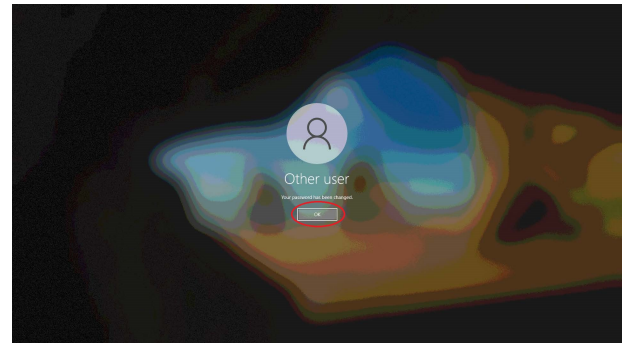
- One uppercase letter
- One lowercase letter
- One special character
- One number 0-9

*The passphrase or password cannot contain your name and cannot be one that has been used within the past 5 password changes. Passwords cannot be changed more than once in a 24 hour time period.



After confirming your password, click on the arrow next to the confirm password field.

Step 4.) You will see the following message: "Your password has been changed," click "OK."



Important: After changing your password, update the password on mobile devices. Forgetting to update your password on mobile devices may result in a mobile device attempting to authenticate with the old password; this will cause your account to become locked.

These instructions, along with other student password documentation, can be found here:
[Confluence Link](#)